

# ACADEMIC OPPORTUNITIES OFF CAMPUS

## Cross-Registration

Mills sophomores, juniors, and seniors in satisfactory academic standing are eligible to enroll in courses at the following institutions through cross-registration:

- American Conservatory Theater
- Berkeley City College
- California College of the Arts
- California State University, East Bay
- Chabot College
- City College of San Francisco
- College of Alameda
- Contra Costa College
- Graduate Theological Union
- Holy Names University
- Laney College
- Merritt College
- Napa Valley College
- Saint Mary's College
- Sonoma State University
- University of California, Berkeley (excluding UC Extension)

The following limitations apply to cross-registration:

1. The course must not be offered at Mills during the semester the student intends to cross-register.
2. Only one course may be taken per semester.
3. No more than 4 cross-registered courses may be applied toward the degree; however, exceptions to this policy may be granted by the Academic Standing Committee in cases where it is beneficial to the student's program.
4. Cross-registered courses may be taken for a grade or for pass/no pass credit only. Auditing a cross-registered course is not allowed.
5. Students may not enroll in independent study, tutorial, or individual instruction courses.
6. Acceptance in any course depends upon space availability, the instructor's approval, and compliance with the deadlines of both schools.
7. A cross-registration course does not count toward the residency requirement of 40 credits at Mills; however, students who have reached the transfer credit limit will still receive credit for the course.
8. Cross-registration is not available during the summer or January term.
9. While students may cross-register during their final semester at Mills, it is not recommended because the time required to receive and review the student's transcript will delay the posting of the student's degree and release of the diploma.
10. International students should check with the host institution regarding the tuition and fees policy for international students.

The Cross-Registration Permit ([https://inside.mills.edu/financial-aid-accounts-records/registrar-records/docs/cross\\_registration\\_permit.pdf](https://inside.mills.edu/financial-aid-accounts-records/registrar-records/docs/cross_registration_permit.pdf)) is available online. Students are required to obtain the signature of their advisor, the Mills registrar or assistant registrar, the course instructor, and the registrar of the host institution, in that order.

## Concurrent Enrollment

Sophomores, juniors, and first-semester seniors may, under exceptional circumstances, enroll at Mills and another institution under a cross-registration agreement. A maximum of 3 semester course credits equivalent may be taken per semester. Concurrent enrollment must be approved by the Academic Standing Committee before the student registers at the other institution if the credit earned elsewhere is to be applied toward the Mills degree. Concurrent enrollment will not be approved for a student's final semester at Mills, nor will approval be granted retroactively. Concurrent enrollment is not included in the student's enrollment status at Mills for the purposes of financial aid.

## Domestic Exchange/Visit

Continuing undergraduate students seeking a Mills degree who have a GPA of 3.0 or higher and who have no "Incomplete" grades on their record may participate in a Mills domestic exchange or domestic visit program during their junior year. In some cases, sophomores and seniors may receive permission to participate in a domestic exchange or domestic visit program, with the approval of the Academic Standing Committee in consultation with the International Study Abroad Committee. These programs provide an opportunity for students to study at participating institutions within the United States (see the list below). Students participating in the domestic exchange program pay the Mills full-time tuition, and incidental fees to Mills while attending the exchange institution. For some programs, room and board are paid directly to the host institution. Students participating in the domestic visit program pay the host institution's tuition, room and board, and incidental fees through Mills. Students must be enrolled in classes at Mills the semester prior to participation in domestic study.

Exchange programs are available with:

- Agnes Scott College
- Howard University
- Manhattanville College
- Simmons College
- Spelman College
- Swarthmore College
- Wheaton College

Visiting programs are available with:

- Barnard College
- American University, Washington DC
- Wellesley College
- Mount Holyoke College

For further information, visit Domestic Exchange Opportunities (<https://inside.mills.edu/academic-resources/study-abroad-exchange-programs/domestic-study-opportunities.php>) online or contact 510.430.2000 or [records@mills.edu](mailto:records@mills.edu).

## **Study Abroad**

For the most up-to-date information, please visit our Study Abroad web pages (<https://inside.mills.edu/academic-resources/study-abroad-exchange-programs/>) and the Study Abroad page (<https://catalog.mills.edu/undergraduate/academic-requirements/academic-opportunities/study-abroad/>) in this catalog.